



## BRIDGE & ROOF CO. (I) LIMITED

(A GOVT OF INDIA ENTERPRISE)

ADVERTISEMENT REF. NO.: B&R/RCRT-IT&OL/2022/3 DATED 24.08.2022

**Appointment of 1 (one) Officer in Grade E-4 (Scale Rs. 70000-3%-200000), in the position of Manager (Information Technology) and 1(one) Officer in Grade E-2 (Scale Rs. 50000-3%-160000) in the position of Assistant Manager (ERP), to be posted at the Kolkata/ Corporate Office**

Bridge & Roof Co.(India) Limited (B&R), under the Ministry of Heavy Industries, Government of India having annual turnover of Rs. 3000 Crores is a Schedule B / Mini Ratna (Category-I) Central Public Sector Enterprise (CPSE). The Company was incorporated under the Indian Companies Act 1913 with the objective to emerge as a leader in construction and project management services in India and selected overseas market

B&R has two strategic Business Units namely Project Division controlled from its corporate office in Kolkata and Works at Howrah in West Bengal. The Company is involved in providing services in the construction of civil, mechanical, structural, fabrication and turnkey projects in the areas of hydrocarbon, power, various infrastructure projects like roads and highways, rail flyovers, housing and urban development, depository works and manufacturing of various products like Bailey bridge, bridge girders etc.

B&R invites applications from the Indian nationals working (in regular capacity and not in a contractual /ad-hoc capacity) in any Government Deptt./ PSUs/ CPSEs or from reputed private organizations having minimum annual turnover upto Rs.500 crore for the following 2 (two) vacant positions in the Department of Information Technology (IT) of the Company.

### 1.0

#### (A) Vacancy detail, Max.Age, Required Qualification, Experience:-

Sl.No	Post & Pay Scale	No. of Post	Max.* Age (Yrs)	Essential Qualification	Experience*
(a)	(b)	(c)	(d)	(e)	(f)
1.	Manager (Information Technology) Rs.70000.00-200000.00  Grade-E-4	01	44	i) B.Tech in Computer Science/Information Technology ii) Should be GATE qualified	<b>1. No. of years of post qualification Experience</b> Should have minimum 12 (Twelve) years post qualification experience with Govt./Private Organization.

					<p><b>2. Experience</b></p> <p>i)The candidate should experience in all technical activities on IT Domain</p> <p>ii)Hands on experience on Database Migration from 11.1.0.7 to 19.x.0.0m (19c) and Application Migration from 12.1.3 to 12.2.11 is preferable.</p> <p>iii) For Exceptional Oracle Apps DBA(Database Administrator) Candidates having such hands on experience and proof of record on migration of Database and Oracle Apps ERP with needful certifications from different OEMs on proper Domain as per needs.</p> <p>He/She will be responsible for managing the DBA activities for Oracle Apps ERP, e-Office Application and other Application Databases</p> <p><b>3. Desired</b></p> <p>i) Experience in latest Oracle Apps DBA in Linux is desirable</p>
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**B. Place of Posting, Job Description and Responsibilities:**

Sl. No.	Place of Posting	Job Description & Responsibilities
1.	Kolkata, WB, (Corporate Office)	He/ She will be responsible for managing the DBA activities for Oracle Apps ERP, e-Office, Database, website site Database and other Databases. He/she should be familiar with DR & ARMAN set up and configure, OFFLINE Backup, Database recovery, Testing & Turning of the

		<p>Databases, cloning of the database, patching up the changes of applications in the databases etc. in addition to other activities of IT domain.</p> <p>He/She will report to the Chief IT Officer (CITO) of the company</p>
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### C. ELIGIBILITY CRITERIA

The proposed minimum educational qualification and professional experience shall be as follows:

<b>1.</b>	<b>EDUCATIONAL QUALIFICATION (ESSENTIAL)</b>	<p>a) B.Tech in Computer Science /Information Technology from recognized Universities/Institutes. (in regular course)</p> <p>b) Should be GATE qualified</p> <p>Candidates having M. Tech in Computer Science /Information Technology will be given preference.</p> <p>Certification in Oracle ERP Database Administration will be given preference.</p>
<b>2.</b>	<b>AGE</b>	The upper age limit is 44 years as on 01.08.2022. The date of superannuation at present is 60 years.
<b>3.</b>	<b>PAY SCALE (ELIGIBLE SCALE OF PAY)</b>	<p>Rs. 60000-3%-180000 (IDA) (post 01.01.2017) or equivalent or from higher level. The minimum length of service required at the eligible scale of pay will be 02 (two) years as on 01.04.2022 (in Govt. Organization/CPSE)</p> <p>In case candidates belonging to private entities, the annual CTC should be around Rs. 15.00 lakhs (approx)</p>

### 2.0

#### (A) Vacancy detail, Max.Age, Required Qualification & Experience:-

Sl.No	Post & Pay Scale	No. of Post	Max.* Age (Yrs)	Essential Qualification	Experience*
(a)	(b)	(c)	(d)	(e)	(f)
<b>1.</b>	<p>Assistant Manager (Enterprise Resource Planning) Rs.50000.00-160000.00 Grade-E-2</p>	01	37	<p>i) B.Tech in Computer Science/Information Technology</p> <p>ii) GATE qualified</p>	<p><b>1.No. of years of post qualification Experience</b></p> <p>Should have minimum 05 (Five) years post qualification experience with Govt./Private Organization.</p>

					<p><b>2. Experience</b></p> <p>i)The candidate should experience in all technical activities on IT Domain</p> <p>ii)Programming Knowledge on PHP/Java/Dot net is preferable. He/she must be familiar with Network and Application security compliance.</p> <p>iii)He/She will be responsible for managing the techno-functional operation of different Oracle Apps ERP module like payroll &amp; HR , PO &amp; inventory , Accounts &amp; Finance , Primavera etc as a part of core IT activities and IT security compliance.</p>
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**B. Place of Posting, Job Description and Responsibilities:**

Sl. No.	Place of Posting	Job Description & Responsibilities
1.	Kolkata, WB, (Corporate Office)	<p>He/ She will be responsible for managing the techno-functional operation of different Oracle Apps ERP module like Payroll &amp; HR, PO &amp; Inventory, Accounts &amp; Finance, Primavera etc as a part of core IT activities and IT security compliance. He/She will also responsible to provide solution by raising the service request to Oracle Support for any issue of oracle Apps ERP application, Technical support to e-Office &amp; other existing Applications on IT securities angle.</p> <p>He/She will report to the Chief IT Officer (CITO) of the company</p>

### C. ELIGIBILITY CRITERIA

The proposed minimum educational qualification and professional experience shall be as follows:

<b>1.</b>	<b>EDUCATIONAL QUALIFICATION</b>	a) B.Tech in Computer Science & Engineering/ Information Technology from recognized Universities/Institutes.(in regular course) b) Should be GATE qualified  Candidates having M.Tech in Computer Science /Information Technology will be given preference.  Certification in Oracle Apps ERP technical , IT Security Compliance is preferable.
<b>2.</b>	<b>AGE</b>	The upper age limit is 37 years as on 01.08.2022. The date of superannuation at present is 60 years.
<b>3.</b>	<b>PAY SCALE (ELIGIBLE SCALE OF PAY)</b>	Rs. 40000-3%-140000 (IDA) (post 01.01.2017) or equivalent or from higher level. The minimum length of service required at the eligible scale of pay will be 2 (two) years as on 01.04.2022(in Govt. Organization/CPSE)  In case candidates belonging to private entities, the annual CTC should be around Rs. 13.00 lakhs (approx)

### (D) SELECTION PROCESS:

1. Candidates are required to apply ONLINE by logging into website of Company which is [www.bridgeroof.co.in](http://www.bridgeroof.co.in) ---- > Human Resources->Career and provide the relevant information by 05:30 hrs of 19.09.2022.
2. Eligible shortlisted candidates will be called for short written test followed by Interview.
3. Reservations policy of Govt. of India will be followed
4. During the interview, the candidate are required to carry adequate documents (both in original and photocopies) regarding the followings:
  - a) Personal Bio Data which should include place and date of birth, academic background, professional qualifications, work experience and any special achievement obtained in service field etc.
  - b) Work experience and area of specialization.

**(E) DOCUMENTS ESSENTIALLY REQUIRED FOR APPEARING FOR INTERVIEW**

All Eligible/Provisionally Eligible candidates, who will be asked to appear for interview will be required to bring the following original testimonials, along with a set of self-attested photocopies of the same for verification on the day of interview.

- 1) Matriculation Certificate (for Age Proof);
- 2) Certificate and mark sheets of Academic Degrees and Professional Qualifications (starting from Class 10).
- 3) Certificates in proof of experience, clearly projecting the requisite experience indicating the length and nature of experience and work done, as per eligibility criteria. The experience certificate should clearly state the experience indicating the 'From' and 'To' date i.e. date of joining and date of relieving of various organizations /companies as applicable;
- 4) Pay scale proof as applicable, as per the Advertisement.
- 5) Photo-identity-card like AADHAR Card (Compulsory), Driving-license, Passport or any other valid document for identification.
- 6) Candidate should apply through proper channel or furnish 'No Objection Certificate' at the time of interview whenever applicable. However, in the event of difficulty in forwarding the application through proper channel/getting NOC from their parent department, they may submit an undertaking at the time of interview that they will produce proper relieving order from their organization, in case selected; otherwise they will not be allowed to join. In both the cases, pay protection will be given.
- 7) Complete set of self-attested photocopies of all the above documents.
- 8) Latest passport sized colour photograph.
- 9) Relevant Govt. rules will be followed for the candidates belonging to reserved category. If the candidate belongs to category of SC, ST or OBC pr PWD, he or she should enclose a copy of the relevant Caste Certificate or Disability Certificate with the application.

**(F) GENERAL INSTRUCTION:**

- 1) The Candidates are requested to check their eligibility thoroughly before appearing for the interview to avoid any disappointment at the later stage. If any discrepancies are found at any stage of the recruitment process, the candidature will be immediately cancelled.
- 2) Company shall be free to reject any application at any stage of the recruitment process, if the officer is found ineligible for said post. The decision of the Company in all matters regarding eligibility of the candidate at all stages of selection and any other matter relating to recruitment shall be final. No correspondence or enquiries shall be entertained by Company, in this regard.
- 3) The applicant are required to submit relevant documents in relation to duration of experience i.e. by clearly specifying the date of joining and date of relieving from the respective Organisation and the relevant documents in relation to Salary Particulars, wherever applicable, as per the Advertisement.

- 4) The candidates are advised to make necessary arrangements for his/her travel/stay well in advance, so as to reach the venue on time.
- 5) Company will not entertain any request for change of date and time schedule of document verification/interview.
- 6) The applicant will be required to produce his/her original experience certificate in the relevant fields as notified in the advertisement. Only those candidates who will be meeting the minimum educational and experience eligibility criteria as per aforesaid advertisement will be allowed to appear in the interview.
- 7) If any of the particulars stated by candidates in the application on verification is found to be incomplete or incorrect, or if he/she is found to have willfully suppressed any material fact/information relevant to the consideration of his/her candidature without prejudice to any other action that may be taken in consequence thereof, his/her candidature will be summarily rejected.
- 8) Outstation candidates called for the interview will be reimbursed to and fro 2<sup>nd</sup> class train fare by the shortest route on production of journey tickets. The amount will be reimbursed in 'cheque' and will be sent to the mailing address as declared by the candidate in the Application Form. No reimbursement will be made on the date of the interview. Accordingly a request letter to Executive Director (CS), B&R for reimbursement of train fare, as applicable along-with a copy of the journey tickets is to be submitted during the time of interview.
- 9) Company reserves the right of postponing or deferring the date(s) of document verification/interview for which necessary intimation will be sent to the candidate in this case. No claims will be entertained against cancellation charges of ticket or otherwise. Also, a candidate who has been called for document verification/interview on a particular date may have to overstay by not more than one day for which he/she should make arrangements at his/her own expenses.
- 10) Canvassing in any form by or on behalf of a candidate will be disqualification to the stated post.
- 11) The candidates are advised to read the detailed instructions carefully before coming for the interview. No further intimation/correspondence will be made with the candidate in this regard.

**(G) HOW TO APPLY**

- 1) **All applications are to be made ONLINE by logging into the Company's website i.e. [www.bridgeroof.co.in](http://www.bridgeroof.co.in) ->Human Resources-> Career by 05:30 PM of 19.09.2022 Applications sent by post shall not accepted.**

- 2) Mere application/nomination/call for interview/test does not confer any right to call for selection and employment. Further, they are subject to verification of all credentials prior to regularization of service, even upon provisional appointment. Canvassing in any form, false declarations, detected at any stage shall result in outright rejection/termination, besides initiation of relevant criminal proceedings. For administrative reasons, the company may have to resort to actions like making panel of selected candidates or to ask for applying afresh, as & when felt essential.
- 3) Company reserves the right to reject any /all application(s) without assigning any reason to call for interview or to alter the date of interview or to cancel the interview